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OSA-4246-65
20 October 1965

MEMORANDUM FOR: Chief, Contracts Division, OSA

SUBJECT: Contract No. BB-425, Task Order No. 1
Itek Corporation

1. Our records indicate that subject contract was completed as of 15 August 1961, and that final payment was made 23 April 1962. Following is a summary of cost.

<u>Amount Obligated</u>	<u>Amount Paid</u>	<u>Balance</u>
\$33,613.00	\$29,918.98	\$3,694.02

2. We are using this memorandum as a basis for closing this contract.

3. It is my understanding that the Contracting Officer will take the necessary action to withdraw the unused balance from the contract.

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Chief, Budget & Finance Branch
OSA-DD/S&T

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CONCURRED

Chief, Contracts Division, OSA

DOCUMENT NO. 8
NO CHANGE IN CLASS. ☒
☐ DECLASSIFIED
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